

**ANNUAL MAINTENANCE CONTRACT
FOR THE SERVICE OF**

SIGN BOARDS

Client:

IDCB
Idukki District Co-operative Bank
Idukki

SCOPE OF WORK DURING AMC

1. Visit each branch once in twelve months and clean the fascia and internal signage, attend to the electrical, any defects, tensioning if required and such other related to signage for its good performance.
2. Besides yearly visits, attend 12 break down calls in an year and to attend failure of electrical wiring, replacement of bulbs or repairs to the signage on account of any untoward incidents, etc. No labour charges will be charged for attending such break down calls, but cost of consumables will be met by the Client.
3. The client shall not make any additional payment for attending break down calls, servicing and shall not make payment towards labour, and other accessories required to undertake the service. Scaffolding , if required, shall be charged additionally.
4. Harmful chemicals shall not be used for cleaning the fascia of the Sign Board.

AMC CHARGES

Sl. No	Type of Signage	Rate/ Sq.ft (Rs)
01	Backlit boards / Glow Sign Boards Single sided	
02	Backlit boards / Glow Sign Boards Double sided	
03	Chock & Tube (Per set)	

GENERAL TERMS & CONDITIONS

1. **Period of Contract:** The contract is valid for one year from the date of signing of MOU on AMC. This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the term & conditions.
2. **Additional Charges:** The AMC cost includes the traveling cost for rendering service throughout the year for one or all locations.
3. **Statutory Levies:** The AMC cost includes all statutory levies if any, charged by State or central Govt. for rendering this type of service.
4. **Working Hours:** The maintenance work shall normally be done during working hours of the customer. However, in case of emergency maintenance may have to be done beyond office hours and even on holidays prior arrangement through proper communication should be worked out in all cases by the servicing agency.
5. **Response Time:** Normal response time for repair is 48-hours from the actual time of reporting the problem to the Second party.
6. **Court of Law:** Disagreement if any, arising out of the contract shall be settled by either party in accordance with Section 69 of KCS Act 1969.

Annexure - I

S.no.	Particulars	Response
1	Name of the Person/Company	
2	Designation of the individual responding to this request	
3	Contact Postal Address	
	a) Telephone	
	b) Fax number	
	c) E - mail address	
	d) Pan Card No.	
	e) Tax Registration No.	
4	Financial Details (If Person or Company)	
5	Quality Certification (Person or Company)	
6	Details of similar projects handled in this financial year	
7	Specifically mention the nature of services provided to Bank client(s)	
8	The Vender experienced if any	
9	Give details of your implementation support services	
10	Any other information, which may be relevant	

Place:
Date :

Signature :
Name :

IDCB SIGN BOARD LOCATIONS & OTHER DETAILS

AMC for the following boards comes under the service level agreement. Additional boards, if any, shall be charged extra as per the rates given above.

Sr No:	LOCATION	Backlit boards Single sided	Sq. Ft.	Backlit boards Double sided	Sq. Ft.
1	IDUKKI HO	74x3.5 19x3.5	259 66.5	5x3	30
2	KANJIKKUZHI	32x4 33x4 11x4	128 132 44	3x5	30
3	THODUPUZHA	47X4	188	5X3	30
4	THODUPUZHA M & E	47X4	188		
5	MANGATTUKAVALA	29x4 16x4 10x3	116 64 30		
6	KARIMANNOOR	25x4 13x4	100 52		
7	NEYYASSERY	25x4	100	3x4	30
8	UDUMBANNOOR	25x4	100	3x6	36
9	WEST KODIKKULAM	25x4	100	3x4	30
10	KALIYAR	25x4 10x4	100 40	4x8	64
11	THODUPUZHA TOWN	33X4	132	6X4	48
12	VELLIYAMATTOM	25x4 8x4	100 32	3x5	30
13	VAZHITHALA	30x4 6.6x3	120 19.8	3x5	30
14	KARIMKUNNAM	25x4 20x4	100 80		
15	KANJAR	25x4 4x6	100 24		
16	MUTTOM	30x3	90		
17	VAZHATHOPPE	30X4	120		
18	CHERUTHONI EXTENSION	34x4	136	3x4	24
19	THANKAMANI	45X4	180	4X4	32
20	MURIKKASSERY	28X4	112	3X6	36
21	KAMBILIKANDOM	43X4	172	4X5	40
22	ADIMALI MAIN	7X3	21	3X4	24

		10X3 15X3 17X3	30 45 51		
23	ADIMALY EVENING	5X3 39X4	15 156	9X3	54
24	MAANKULAM	45X4	180	3X5	30
25	KUNCHITHANNY	34X4 8X4	136 32		
26	MUNNAR	13x4 53x4 21x4 19x4 29x4 13x4	52 212 84 76 116 52		
27	MUNNAR EVENING		0		
28	VATTAVADA	30X4	120		
29	RAJAKADU	33X4	132	4X4	32
30	RAJAKUMARI	36X4 16X4	144 64	4X6 3X4	48 24
31	POOPPARA EXTENSION	30x3	90		
32	SANTHANPARA	30X4	120	4X6	48
33	CHEMMANNUR	30X4	120	4X6	48
34	NEDUNKANDAM	23X4 23X4	92 92		
35	KATTAPPANA MAIN	21X4 20X3 42X4	84 60 168		
36	MUNDIYERUMA	30x3	90	3x5	30
37	KATTAPPANA EVENING	33X4	132	9X3	54
38	VANDANMEDU	42X3.5 16X4	147 64		
39	ANAKKARA	47X3.5 15X3.5	164.5 52.5		
40	KUMILI MAIN	39X4	156	4X6	48
41	KUMILI EVENING	26X3	78	4X4	32
42	VANDIPPERIYAR	25X4 23X4	100 92	4X5	40
43	KUTTIKKANAM	25X4 57x4	100 228	3X5	30
44	ELAPPARA	34x4	136	3x5	30
45	UPPUATHARA	25x4	100	4x5	40
46	MUNDAKKAYAM	25x4 4x12	100 48		
47	THOPRAMKUDY	10 x 3 10 x 2.5	30 25	15x4 3x5	120 30
48	LABBAKKADA	45 x 4	180	15 x 4 3x5	120 30
49	VENGALLOORE	47 x 4	188	3 x 5	30

50	PATTAYAMKAVALA	54 x 4	216	3 x 5	30
51	NEDUMKANDAM TOWN	39 x 5	195	3 x 5	30
52	KATTAPPANA TOWN	49.6 x 4	198.4	3 x 5	30
		49.6 x 4	198.4		
53	IRUMPUPALAM	45.5 x 4	182	33 x 4	132
54	MARAYOOR	28 x 4	112	3 x 5	30
	Total		9182.1		1684

AMC CHARGES FOR IDCB

Sl. No.	Type of signage	Total Sq. Ft at various location	Rate/Sq. Ft (Rs.)	Total amount (Rs.)
1	Backlit boards/Glow sign Boards single sided	9182.1		
2	Backlit boards/Glow sign Boards double sided	1684		
Grand Total		10866.1		

(Rupees)

* The amount is inclusive of all taxes

ANNEXURE - II

1.	Last date for submission of completed tender forms	31.08.2016	1 pm
2.	Date of opening of bids	05.09.2016	3 pm
3.	Venue : Head Office, Idukki District Co-operative Bank		